**Management Committee Meeting Minutes**

**Wednesday 25th January 2023 at 6.30pm.**

Present: Peter Atkin (PA) (President), Nick Bickley (NB) (Secretary), Ken Sproston (KS) (Treasurer), Chris Robinson (CR), Vilma Allman (VA), Dave Barrett (DB), Wendy Boult (WB)

1. Apologies

Frank James (FJ) (Chair), Rosie Vance- Cotsford (RVC), Trevor Laws (TL)

In the absence of the Chair PA led the meeting.

1. Approval of minutes from 7th December 2022

Proposed: VA

Seconded: WB

1. Matters arising
2. The kitchen sockets are now on the ring main (10)
3. The defibrillator has not been fitted as the wrong cabinet was sent. KS in discussions with the British Heart Foundation over this (4.3)
4. VA expressed concern that the decisions made by the Committee re closing the clubhouse during the day were being overridden without consulting the full Committee (11.1)
5. Secretary’s report
6. Members have been kept up to date with events at the club
7. The calendar has been kept up to date
8. I have been in communication with some members regarding playing snooker at the club
9. I have liaised with KS over the purchase of the defibrillator and the cabinet
10. The electrician has been booked to install the defibrillator and cabinet and to put in a ring main into the kitchen
11. I have approved payments authorised by KS
12. Report from Social Committee

VA passed funds from the quiz, winter games and bingo to KS. The overall profit for these events was £131.47

No other events have been arranged at this time but John Cussons was looking into organising the second half of the winter games. There may also be another music night.

KS thanked the Social Committee for the funds they had raised and for all the work they have put in. This Committee fully supported this.

1. Treasurer’s report; including membership
2. KS reported on the information that had been sent to the Committee ahead of the meeting. He highlighted the following:

* Club administration included the £4000 for the electrical work carried out at the club
* Standing Charges – the figures show that each area is on track against the allocation made
* CR pointed out that, due to changes in practice, grounds will make a saving

1. KS asked the Committee their thoughts concerning the fees for 2023/2024.

DB expressed concern that in light of the current economic climate a raise in fees could cause difficulties for some members

PA suggested that the fee could be raised by a small amount to £76

KS agreed that we may consider a small rise

CR felt that as the accounts are robust it would be difficult to increase the fees. He proposed they stay the same

NB suggested that the fees stay the same but we should inform the members that we may need to review them in the future.

It was agreed that the fees stay the same this year.

Proposed: CR

Seconded: DB

1. KS said that we needed to take to the AGM that NB will be proposed as a trustee replacing Jim Stuart
2. He also asked for one of the Committee to volunteer to become a fourth signatory for financial transactions. At present they are KS, NB, FJ and Jim Stuart. A replacement needs to be made for Jim Stuart. The person involved would rarely be used as KS and NB carried this out electronically.

A recommendation will be made at the AGM that Wendy Boult becomes the fourth signatory

1. Final copies of the accounts are ready to go out to members for the AGM and have been audited by Dave Shelley
2. The only change in membership since the last meeting was the passing of Brian Wibberley
3. Captain’s Report

DB reported that the team lists that had been completed indicated that there would be no changes in the squads for 2023/2024. The Friday A Team squad may have some new members as some members may be available again and new members may join the team.

1. Greens and Grounds
2. CR informed that Committee that the trial of the electric mower over the last year had led to a reduction in the cost of petrol used. He also said that changes in the way the green is managed have meant less stocks have been used.
3. CR informed the meeting that he will be stepping down as greenkeeper following the AGM but is willing to carry on in an advisory capacity. He has made this decision as he would like to be able to spend more time on his boat without the commitment to being available for green maintenance

PA thanked Chris for all the work he has carried out over the years. The Committee ratified this.

**Action: NB to advertise the greenkeeper role and also ask for more members to come forward to help with maintenance. The main role will be organising mowing teams.**

1. Safe Guarding

No report

1. Keep and Share App and Snooker

A discussion took place regarding members joining as social members to play snooker.

VA expressed concern that a previous decision to close the club during the day had been overturned without consultation and stated that if this was to happen again then she would resign here position of as a Management Committee member and a member of the Social Committee

WB also felt that this should not have happened. She was also concerned that people may join just to play snooker when the main function of the club is a bowls club.

CR suggested that it may be time to remove the table

PA felt that the table is used on club nights and is a part of club life

KS pointed out that the table brought in a useful income

CR stated that we may need to think about the mental health of members who use the table during the week for relaxation

It was agreed, that at this point, the Committee needed to consider if we were going to review the decision made in December concerning the closure of the Keep and Share App and closing the clubhouse during the day.

A review was proposed by CR and seconded by NB

The Committee agreed to review this decision.

CR proposed that:

The club would be closed every day and only opened for social events and activities approved by the Management Committee. This was seconded by VA.

This was passed with 4 votes for, 2 against and 1 abstention.

CR then suggested that the heating would be reset to only come on when needed for club nights and agreed social events in order to reduce costs in the current economic climate as agreed on the 7.12.2022.

This was agreed by the Committee.

**Action: NB to inform members that the club would be closed along with the Keep and Share App until further notice**

1. Bar report

KS informed the meeting that Roy Aspinall has been organising the bar and he proposed that he comes on to the Management Committee in this role. He is being issued with a club payment card for this role.

The Committee agreed that this should happen.

**Action: KS to inform Roy Aspinall**

1. AGM 2023 – 22 February –

* Survey of Members asked for 2pm start
* Request from Lynne Randalls for reduced fee for couples. The Committee considered this request but decide that there would be no introduction of this reduction.

1. Any other business
2. VA asked NB to ask members if anyone would be interested in taking on the role of the Vets League Secretary

**Action: NB to advertise post to members**

1. DB informed the meeting that, due to personal commitments, he is giving notice that he will be finishing as Membership Secretary after the AGM. A request will be made at the AGM for a new Membership Secretary to come forward
2. DB asked NB to put up the nomination forms for the election of the Management Committee

**Action: NB to put forms up in clubhouse**

Meeting closed at 20:35

Next meeting: 12.4.2023 at 6.30pm