**Management Committee Wednesday 14th April 2021.**

**(Held via Microsoft Teams due to pandemic and clubhouse refurbishment).**

Present: Peter Atkin (President), Nick Bickley (Secretary), Ken Sproston (Treasurer), Rose Vance- Cotsford, Chris Robinson, Wendy Boult, Ernie Hultquist

1. Apologies: Dave Barrett, Trevor Laws, Howard Jones, Jim Stuart, Frank James (Chair)

In the Chairs absence Nick Bickley led the meeting.

1. Approval of minutes from 3rd February 2021

The Chair reviewed the minutes from the last meeting and asked the Committee to approve them. The motion was approved by the Committee members. The minutes will be signed by Nick Bickley on behalf of the Chair.

Proposed: Ken Sproston

Seconded: Chris Robinson

1. Matters arising
* With reference to coaching Wendy Boult recommended we have a back up in case the Morleys are not available. It was agreed that this should be put into place

**Action: Nick Bickley to canvass members to see if anyone is interested in taking a coaching course**

* Ken Sproston informed the meeting that the rates bill will be waived this year saving £2100
* Frank James had been in contact with Stone Acre but is still waiting to talk to the contact there
* The contractor told Frank James that the path lights had been fixed. Ken will go down after dark to check
* Ken informed the meeting we were not entitled to a grant from the Council in this round and that he has talked to Frank James who is following this up
1. Toilet Refurbishment

The sub committee had received three quotes for the work and it was agree by the General Committee that they should assess these bids and identify the contractor to be used. The bids were:

Glyn Humphreys Construction Ltd: £34,236

Steve Hawkins M Build: £40,170

Adrian Lees ECL: £53,378

Glyn Humphreys Construction Limited were identified as the preferred bidder and Sport England accepted this bid and recognised that the club had shown due diligence in the way the choice was made and released £25,000 towards the project. The rest of the costs will be made up from a grant of £700 from Baron Davenport’s Charity and £8,536 from club funds.

Work commenced during the week starting 29th March 2021.

Chris Robinson informed the meeting that all building works will be finished by 16/04/2021 which would involve the floor being levelled by putting down thin plywood which is then covered with mastiff and a new flooring. This work would be start on the 20/04/2021 and would take 3-4 days. The builder would replace all the notice boards and will carry out a builders clean up. When the job is completed there will need to be a working party to tidy up and relocate equipment.

**Action: Chris Robinson will inform the Committee when the job is complete and when the tidying up can be done.**

**Ken Sproston to contact the cleaner regarding her going in.**

Chris Robinson raised the matter of employing the decorator to paint the inside of the club whilst h was on site. He had had a quote of £2,700 for the work and this would be completed by the agreed finish date of the project.

Ernie Hultquist asked Ken Sproston if the club could afford the work.

Ken Sproston advised the meeting that the funds available could cover the costs, however, he needed, as the Treasurer, to raise concern about reducing the finds available at a time when the club had reduced income. He confirmed that although the financial position looked good the figure on the statement needs to have the clubs commitment to the development taken off and so the actual figure would be £23,000. He also asked if the quote included VAT? If not the cost would be £3,300

Chris Robinson confirmed that VAT needed to be added and so the cost would be £3,300.

Ernie Hultquist stated that the job would not be any cheaper if we left it. He also enquired what the time scale would be to complete the work?

Chris Robinson confirmed that all work would be finished by the end of the scheduled time at the end of April.

A vote was held and the Committee agreed that the decoration should go ahead.

Proposed: Nick Bickley

Seconded: Wendy Boult

Chris Robinson has agreed that the builder will take the pictures down and put them on the snooker table along with the snooker equipment.

Ken Sproston enquired if the flooring was going into the bar?

Chris Robinson confirmed that this would only happen if there were materials available.

Ken Sproston informed the meeting that the polling booths and equipment would be delivered on Monday 19th April and will be put in the bowls storeroom.

Ernie Hultquist asked Chris to let him know when he could get access to the bar to clear everything.

1. Secretary’s Report

Nick Bickley has been in contact with members regarding the toilet refurbishment. He has also acted as a link between team captains and members to draw together the names of those interested in playing for the club in the various leagues once they are able to recommence. He will attend a virtual meeting regarding the organisation of the leagues for the 2021 season on the 20th April.

The secretary has registered the club for a QR code to enable players to register when they use the club and green once it reopens in line with Covid19 requirements.

He ahs booked the club for the Old Edwardians on the 16th June (Covid regulations permitting) and agreed with the secretary of Stone Bowling Club to cancel the home leg of the annual friendly on the 11th May but we hope to go ahead with the away leg on 8th June and then rearrange the home leg.

Gill Morley contacted the secretary to inform him that she and her husband had completed their DBS, renewed their insurance and are ready to resume their coaching once the club reopens.

The secretary has circulated the proposed calendar for club competitions, drawn up by Peter Atkin, for the committee to consider.

A discussion was held about the Stone friendly as the Stone secretary had proposed playing in May. It was agreed that Nick Bickley would contact him and discuss the idea that if we played before 17th May we would not be able to offer hospitality , however, if after the 17th we would be able to offer hospitality.

**Action: Nick Bickley to contact Stone Secretary**

It was agreed that the calendar of competitions would be published but the May Day cup would be delayed. The Big Bowls Weekend event would take place on Sunday 30th May.

Wendy Boult proposed that the Ladies Cup would take place on the same day as the Men’s Cup so that they received mor support. The ladies event would start in the afternoon with the Men’s starting in the morning.

Peter Atkin was concerned that if the men’s cup ran on that the ladies cup would not take place.

Wendy explained that the ladies would play alongside the men’s tournament as the men would be at the quarter final stage and beyond by then. When asked by Ken Sproston how many ladies usually played she confirmed that there were usually around 10.

A vote was taken and it was agreed that both cups would be played on the same day

The calendar of events was passed.

Proposed: Ken Sproston

Seconded: Peter Atkin

1. Treasurer’s Report

Ken Sproston reported that the club was in a relatively healthy position.

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| --- | --- |
| Lloyds Bank Treasurers Account | £8,318.86 |
|  |  |  |  |
| Lloyds Bank Savings Account | £25,036.76 |
|  |  |  |  |
| Accounts Totals | £33,355.62 |

About 60 people had paid subscriptions so far, some had donated extra.

**Action: when Nick Bickley sends a reminder about the AGM add in details of how members can pay fees to encourage them to pay.**

The club has been given a rates reduction for the year.

We have not received a grant from the Covid this in this round.

Ken Sproston has received a letter from Lord Stafford’s estate informing us that Lord Stafford was standing down and that his son, Ben Fitzherbert would be taking over and that we will still be allowed to use the car park for an annual fee of £1.

Chris Robinson suggested that we invite the new Lord to become a honoury member.

It was agreed that this could be done in the future.

Ken Sproston suggested that, in the future, we need to consider looking at the creation of social membership.

Membership lists, that had been circulated, showed the new members and there were two other members to be added in David Daniels and Maureen Abbots.

Ken Sproston asked for Dave Barrett to be thanked for all the work he had done enrolling the new members.

Chris Robinson told the meeting that the builder, Glyn Humphreys, had played a few ends of bowls and will be joining the club.

Ken Sproston asked if anyone had knew how Paul Craig was?

Peter Atkin said that his wife had died a short while ago.

Ken told the meeting that Don Crawford would not be playing this year but his wife, Pat, would be keeping the 49 club number going.

1. Captains Report

Dave Barrett has been in contact with the various leagues and most are going ahead on a friendly basis with no promotion of relegation. He is looking forward to the club competitions and wishes everyone good luck.

Howard Jones reported that the Vets Team A (Wednesday) had 13 committed players, 6 players not yet committed and /or may not be fit to play. League fixtures had not be disclosed yet but the last information suggested a mid June start with three divisions.

55 League Team A (Thursday) has 12 committed players, 6 players not yet committed and/or may not be fit to play.

Most players have not have not bowled since September 2019.

1. Chris Robinson reported that everything was ready to resume bowling. The greens team could do with more cover for illness/holidays.

The watering system is back on but needs a new control valve.

Peter Elliot is not maintaining the hedges any more. This leaves the club with no equipment to carry out the work and this will need to be revisited in the future.

Nick Bickley thanked the greens team for all the work they had done in such difficult circumstances.

Peter Atkin stated that the benches looked good now they had been maintained.

1. Safe Guarding

Wendy Boult had not report to make as the club had been closed. She said she will renew the safeguarding posters at the club.

1. Membership

96 Full Members

12 Life Members

 0 Junior Members

 4 Associate Members

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112

1. Bar

Howard Jones and Ernie Hultquist have agreed to meet up, after completion of clubhouse refurbishment, to review the bar stock for replenishment. He will then send Ken Sproston a stock report on current stock before replenishment.

Howard Jones will then restock the bar by the first week in May based on the club not opening for club nights until 18th May earliest. If guidelines change we can restock accordingly.

Ernie Hultquist requested that Ken Sproston joined them for this review. Ken agreed that he would.

1. AGM 2021

Nick Bickley has informed members about the AGM being held on Microsoft Teams and has ahd about 16 members confirm that they will attend.

1. Any other business
* The committee considered a letter sent to the league expressing concerns about this years arrangements It was agreed that Nick Bickley would state, on behalf of the club, that we recognise that these were exceptional circumstances and that we would renegotiate the situation for the 2022 season.
* Ken Sproston asked if we could confirm the teams and captains for this year.

Monday Ladies:

Captain Judith Rhodes

Wednesday Vets:

A team: Howard Jones

B team: Richard Jones

C team: John Dunning

Thursday:

A team: Howard Jones

B team: Dave Kelsall

Friday:

A team: Dave Barrett

B team: Sue Darby

Saturday:

A team Dave Barrett?

**Action: Nick Bickley to confirm this with Dave**

B team: Wendy Boult

Wendy Boult has talked with Dave about becoming B team captain and agreed to do it. Dave Barrett is concerned about the numbers available for the A and B teams.

* Nick Bickley asked the committee to answer an enquiry from Trevor Laws concerning whether the toilet refurbishment would solve the problem of pipes icing up?

Chris Robinson confirmed that all pipes are now lagged to stop them freezing and that Ken Sproston had purchased a heater to use of needed.

* Chris Robinson is concerned about the state of the tea pots at the club which are not hygienic. They need to be disposed of and consideration be given to how tea would be made in the future.

Wendy Boult suggested that we could use hot water flasks.

It was agreed that the state of the pots neds to be looked at as we tidy the club and a decision made as to how we would move forward.

 Meeting closed at 8pm.

Next meeting: Wednesday 23rd June 2021 at 6.30 p.m.